# How to copy or move PhotoComp or PhotEx to another computer

1. On the new computer, first download the latest version of the software from

   [www.photocompsoftware.com/pcs/PhotoComp_Install.exe](www.photocompsoftware.com/pcs/PhotoComp_Install.exe)

   [www.photocompsoftware.com/pcs/PhotEx_Install.exe](www.photocompsoftware.com/pcs/PhotEx_Install.exe)

2. On the old computer, start any of the PhotoCompSoftware programs, click "Settings", and at the bottom of the "General" tab, click "Backup, restore or copy your settings".
   a. Click "Backup" and use the "Browse" button to create a folder on a memory stick or on the new computer via the local area network.
   b. Click "Backup" and exit the program.
3. On the new computer, open any of the programs and click "Settings" and "Backup restore or copy your settings".
   a. Click "Restore" and use the "Browse" button to locate the folder if you have just created.
   b. Click "Restore" and exit the program.
4. Copy existing competition or exhibition folders from the old computer to the new computer using a memory stick or via your local area network.
5. If your file structure is the same on the new machine as it was on the old machine, you may be able to stop at this point. Otherwise run PCS-Relocator and browse for each of your competition .pcss files on the new machine in turn. This will allow you to locate the new folder locations for files mentioned in your competition, such as logos and backup files.